

LOST ITEM POLICY

Patrons must pay for lost or damaged items once the item is billed. The full price of the item will be due at that time.

Once an item is paid for, it then becomes the property of the patron.

The patron also has the option of replacing the lost or damaged item. However, only the exact copy of the item will be accepted, pending the approval of the Director.

There will be no reimbursements for lost or damaged items.